

DIRECT DEPOSIT CHECKLIST



Moving your direct deposit to your new checking account is one of the most important aspects of making a smooth account transition. It's a good idea to have a few recent account statements available to review the automated transactions you need to move. If you'd like assistance with this process feel free to schedule an appointment to sit down with one of our Member Service Representatives.

CHECKLIST FOR DIRECT DEPOSITS

We've listed a few of the most common direct deposit sources to help you remember to inform the sender about your new account information.

Private Sector Payments:

- Payroll Direct Deposit
- Retirement/Pension Plan
- Interest Income
- Dividends
- Other _____
- Other _____
- Other _____
- Other _____
- Other _____
- Other _____

Government Payments:

- Social Security
- Federal Salary/Military Civilian Pay
- VA Compensation or Pension
- Supplemental Security Income
- Railroad Retirement
- Civil Service Retirement
- Military – Active
- Military – Retirement
- Military – Survivor
- Other _____

Payroll Direct Deposit

Check with your employer to be certain no additional information or specific form is necessary to complete the account change for your payroll direct deposit. If you don't currently have direct deposit through your employer, please contact your company's Human Resources department to see if this benefit is offered to employees.

Tip: Get a Direct Deposit

U.S. Government Direct Deposit

Use the Form SF119A to redirect your social security, military pay, VA compensation/pension, railroad retirement, etc. to your new account. Each department has a form specific to their mailing address; contact the department (VA, social security, railroad, etc.) for more information.

Tip: You can also use this form to set up one of these government agency payments for the first time.

[Direct Deposit Authorization Form for other sources](#)

We've provided a universal form to use for other direct deposits you receive. These sources may include investments, pension/retirement plans, interest or dividend payments, etc.