

Please ensure that you have provided ACCU a valid email address before starting this process

- Go to <u>https://www.archerccu.com</u> on your home computer or mobile device's internet browser. You can also follow these instructions (steps 3-10) on ACCU's Mobile App for Apple or Android.
- 2. Depending on your browser, locate "Online Banking" and click on "Online Banking Login."



- 3. The below log in screen will display. As a first-time user:
 - a. Enter your 6-digit account as the Username
 - b. Enter the last 4 digits of the *primary* member's Social Security Number as the Password
 - c. Click "Login"

First Time (6) digit acc last four (4) the passwo your registr	Users: To sign up, please use your six ouni number as the username and the digits of the primary member's SSN as rd. Follow the instructions to complete ation.
1	Username
	Password
Re	member username
	Login
	Forgot username? Forgot password?
NCUA	security METRICS

- Follow the instructions on the 'Security Questions & Answers' screen. Please take note of your answers. Answers are case sensitive. You can click 'Refresh Questions' if you would like different choices. Once complete, click "Submit."
- 5. To verify your identity, enter your email address that you have provided ACCU and click "Send." We will send you a code to enter on the next step.

We need to verify	your identity
To verify that this is your account, enter your en	mail address below and click on "Send" to receive your code.
Cancel	Send

 Check your email (and your spam folder) for an email from <u>support@archerccu.org</u>. Once received, enter the code and click "Next."

Check your email!		
Code		
Cancel	Next	

- Once the code is verified, you will see our EFT disclosure. Please read through the disclosure and if agreeable, click "Accept" at the bottom to continue your registration.
- 8. Follow the instructions on the 'Change Password' screen to change your password.

Password Requirements:

- 1. Between 4 and 16 characters
- 2. Case sensitive
- 3. Cannot contain:
 - a. Your primary account number
 - b. Your SSN
 - c. Your full name
 - d. Your phone number
- 9. Choose a new username (no spaces and it cannot be all numbers). This is what you will use to log in going forward. Click "Submit." If the Username is accepted, move to the next step. If not, try a different username.
- 10. Your registration is complete and you are now logged into your account. If you have any questions or need help, please let us know!

Archer: 308-795-2204
Central City: 308-946-3070
Dannebrog: 308-226-2220
St. Paul: 308-754-2400

When logged into your account online, navigate to "Online Services," and click on "E-Statements."

Home	Transfers -	Online Services	Message Center	Member Service -	Logout
		E-Statements			
		Dill Day	u on the road to retirement?		

2. You will then see a disclosure titled "Consent to Electronic Document Delivery."

1.

Consent to	Electronic Document Delivery	ARCHER CREDIT UNION Where Trust is Traditional	P.O. Box 284 510 G St (HWY30) Central City, NE 68826-0284 Ph: 308-946-3070 Fx: 308-946-3027 www.archerccu.com
Electronic Deliv	ery Terms		
	sent" helow you agree to accent delivery of your	r deposit account documents electronic	ally by Archer Credit Unic
By clicking the "Cor Credit Union). The	following terms and conditions apply to our electro	onic delivery and your receipt of deposit	account documents:
By clicking the "Cor (Credit Union). The Deposit Account D	following terms and conditions apply to our electro occuments.	onic delivery and your receipt of deposit	account documents:
By clicking the "Cor (Credit Union). The Deposit Account D Your electronically o	following terms and conditions apply to our electro ocuments. lelivered deposit account documents will include:	onic delivery and your receipt of deposit	account documents:
By clicking the "Cor (Credit Union). The Deposit Account D Your electronically of Deposit Account	following terms and conditions apply to our electro locuments. Jelivered deposit account documents will include:	onic delivery and your receipt of deposit	account documents:

- 3. Read through the disclosure and scroll to the bottom of the page to make your selection.
 - a. If you agree to the terms and want to enroll into E-Statements, click "Accept." You will receive a monthly email* from ACCU informing you that the E-Statement is ready to be viewed.
 - b. If you do not agree to the terms and do not want to enroll into E-Statements, click "Decline." You will receive a paper statement in the mail.

Decline	Accept	Please read the disclaimer carefully. Click on Accept to agree to receive paperless statements, or Decline to be redirected to Account Summary.

- 4. To view your E-Statements, when logged into your account, navigate to "Online Services" and click on "E-Statements." You will be able to view your most current statement as well as 2 years of past statements.
- 5. In the future, if you would like to change your selection:
 - a. Un-Enroll in E-Statements (start receiving paper statements): Contact your local branch.
 - b. Enroll into E-Statements (stop receiving paper statements): Follow the above process.

*Note: Please ensure we have the most current email address on file at ACCU. If you need to update it, contact your local branch or log-in online.