RECONCILIATION WORKSHEET



Utilize this worksheet in conjunction with your monthly or quarterly account statement to reconcile your monthly statement with any outstanding items you might have.

ACCOUNT:		
RECONCILED AS OF	. 20	_

ITEMS OUTSTANDING

(Written but not shown on statement)

Check #	Amount	\
TOTAL		

ACCOUNT RECONCILIATION

Balance shown on this statement:		\$
Deposits not credited in this statement (if any)	+	\$
TOTAL	=	\$
Subtract items outstanding	_	\$
ACTUAL BALANCE	=	\$
The actual balance should agree v	with vo	our checkbook balance.

To find & print more of these worksheets, go to archerccu.com/worksheet and click on "Reconciliation Worksheet."